

**INDEPENDENT CONTRACTOR AGREEMENT-  
REALTY SIGNATURES COMPANY-  
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“Notary” acknowledges and understands that he/she has agreed to provide Realty Signatures, its successors and/or assigns, (“Company”) with independent notary and courier services to conduct loan signings. This is an Independent Contractor Agreement “Agreement” and Notary acknowledges that he/she is not an employee of the Company for any purpose. Notary/Independent Contractor is not eligible for, and will not accrue or receive, any employee benefits including, but not limited to, insurance benefits, vacation, holidays and/or pension benefits. The Company maintains no worker’s compensation applicable to Notary.

This agreement shall commence as of the date listed below, and shall have a term of one year. The Agreement shall automatically renew, unless otherwise directed by either party, for any reason, with 30 days prior written notice.

Notary agrees to be paid a flat fee per completed signing. Payment to Notary will be made by check. No taxes will be deducted from the check and Notary acknowledges that it is his/her sole responsibility to report and pay any taxes due as an independent contractor. Notary will not have set working hours. Notary will be responsible for confirming and attending appointments with the borrower(s). Notary will not be paid for business or travel expenses, and will supply his/her own transportation and associated insurance.

The Notary also agrees to notify the Company as to the completion status of the signing immediately following the signing appointment. In situations where additional appointments are required due to Notary actions, Notary will correct the situation to the best of his/her ability and will not be paid by the Company and such appointments will be at his/her own expense.

Notary acknowledges that he/she will receive confidential information related to the operations of the Company, as well as information related to borrower(s), lender(s), and any other customer(s) of the Company. The disclosure of such information would cause damage which may or may not be calculable to the Company and/or its customers. Therefore Notary specifically agrees not to disclose and/or use, during or after the term of this agreement, any proprietary or confidential information of the Company or its customer(s). Notary acknowledges that he/she shall not interfere with, directly or indirectly, disrupt or attempt to disrupt the relationship, contractual or otherwise,

between Company and any customer, client, supplier, consultant or other contractor. Nor shall Notary turn any matter of information as it relates to the identity of its customers, marketing or operations of Company, over to any other competitive or potentially competitive Notary service providers. Notary further agrees that he/she will not make use of said information to conduct a competing business. Notary understands that soliciting business from Company's customers is a breach of this Agreement, and may subject Notary to legal action by Company for future damages.

All questions during the signing relating to the loan documents are to be referred immediately to the designated lender or loan agent referenced in the documents for answers. Any questions regarding the escrow or closing are to be directed to and answered by the designated escrow officer or closer. Notary must not provide any opinions as to the content of the loan documents, the funding process that may occur following the signing, or, render any legal or tax advice to the borrower(s).

Notary will be contacted to provide services by the Company. Notary agrees to be available to be contacted for services as reasonably required by the Company. It is understood that Notary may decline any and all assignments at his/her discretion.

Notary agrees to maintain at his/her sole expense all required licenses, permits, clearances, commissions, bonds, and insurance applicable to notaries public. Notary shall maintain at his/her sole expense, comprehensive general liability and vehicular liability insurance for claims of bodily injury, including death, with limits at least equal to the minimum amount required by law, to cover Notary in the course of performing his/her duties under this Agreement. Notary agrees to indemnify, defend and hold the Company harmless from against all claims, causes of action, losses, damages, fines, liabilities and expenses, including attorney fees arising out of, or in connection with, his/her performance of services pursuant to this Agreement. Damages shall be defined to include, but not limited to, all damages that the Company may incur as a result of Notary's critical post-signing non-availability, and/or loss/late/non-delivery of loan documents when required. Further Notary agrees to conduct all notarial acts in accordance with state, federal and/or local laws and/or regulations that may apply. Provided that content is the same, electronic reproductions (including faxes) of this Agreement/Addendums and required Signatures/Acknowledgements shall be considered valid and binding as originals.

Note: This agreement must be accompanied with a signed W-9 form, Notary Commission Letter/Certificate and Bond(s) required by law.

Notary: \_\_\_\_\_ Telephone(s): \_\_\_\_\_ Address: \_\_\_\_\_  
Realty Signatures: \_\_\_\_\_ Date: \_\_\_\_\_